

IMSF 1A – MANAGEMENT ENDORSEMENT

Downes Group Pty Ltd is a leading surveying, town planning and land development consultancy for clients based in Infrastructure, Urban Development and Energy and Resources.

Downes Group services Southern Queensland from bases on the Sunshine Coast, Toowoomba and the western Darling Downs. With approximately 25 highly skilled staff, Downes Group has the capacity for full service delivery to national infrastructure projects.

The Integrated Management System has been designed to reflect Downes Group Management's commitment to continuous improvement in the management of Quality, OHS and Environmental issues. This commitment is further reflected in Management's striving to achieve annually-established Objectives and Targets.

The Integrated Management System's documentation represents the requirements of the applicable Legislation as well as the relevant 'best practice' Standards (ISO 9001, ISO 14001 and AS/NZS 4801).

Downes Group Board Endorsement and Authorisation

Representing the Downes Group Board Directors.

Name: Simon Passlow



Signature: Date: 8 Mar, 2017

Downes Group Management / Project Team Endorsement and Authorisation

Representing the Downes Group Management / Project Team.

Name: Tony Vella



Signature: Date: 8 Mar, 2017

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The goals of Downes Group IMS are to :-

- demonstrate our ability to consistently provide a service that meets or exceeds stakeholders' expectations and regulatory requirements.
- enhance our operations through the effective application of the system, including processes for continuous improvement
- ensure our compliance to the applicable management standards namely: ISO9001, ASNZ4801 & ISO14001
- provide a framework for continuous improvement and core business processes which are considered by the board to be critical to the successful operation of the organisation whilst maintaining compliance with applicable management standards

The scope of Downes Group IMS :-

- Downes Group's Integrated Management System, including the various Policy Statements, Procedures, Forms and the associated documentation, are required to be used and complied with by all Downes Group personnel. As necessary, elements of the Downes Group Integrated Management System may be applied to contractors undertaking work for Downes Group.
- Specific performance and procedural requirements of this IMS apply to all relevant professional and operational activities associated with surveying, town planning and land development activities undertaken by the group.

The Downes Group Integrated Management System will be reviewed annually, or sooner of required, to ensure it remains current with all legislative requirements, and specifically relevant to Downes Group's Operations. This review will be led by the Integrated Management System Project Team, in consultation with the Directors and Senior Management.

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